

# Horne Parish Council

[www.horne-pc.org.uk](http://www.horne-pc.org.uk)

Clerk: Angela Baker

Tel: 07823338661 Email: [horneparishcouncil@hotmail.co.uk](mailto:horneparishcouncil@hotmail.co.uk)

**Members are summoned to the  
Meeting of Horne Parish Council  
to be held on Monday 15<sup>th</sup> September 2025 7:30pm  
Newchapel Cricket Pavilion  
A G E N D A**

**1. TO RECEIVE APOLOGIES FOR ABSENCE**

**2. DECLARATIONS OF INTERESTS OR PREDETERMINATION**

The disclosure must include the nature of the interest. If an interest becomes apparent to a member during a meeting that has not been disclosed under this item, the member must immediately disclose it.

**3. PUBLIC QUESTIONS AND STATEMENTS**

Members of the public, and members with prejudicial interests on items on the agenda, may make representations, answer, ask questions and give evidence at this meeting in respect of items on the agenda. The total time designated for public questions shall not exceed Ten minutes unless directed by the Chairman of the meeting.

*( Please note that this meeting is a meeting held in public – not a public meeting, so agenda item 3. is where the public may speak.)*

**4. TO RECEIVE, ADOPT AND SIGN THE MINUTES OF THE MEETING HELD ON 21/07/ 2025 (previously distributed)**

**5. District and County Councillor Reports**

**6. Parish Environment**

6.1 To give an update from the meetings HPC and TDC have had regarding the unlawful developments in the Parish.

6.2 To provide an update on formal complaint correspondence between HPC and TDC over the handling of the A22 Showman planning application

6.3 To agree to restart a Speed watch team in the Parish. Cllr Ross Savage has agreed to lead on this and has a team of potential volunteers ready to train. **Do Members support this?**

**7. PLANNING /APPEALS/ DECISIONS / ENFORCEMENT NOTICES & LICENSE APPLICATIONS**

Application:	2025/888
Proposal:	Construction of a rear ground floor extension (Demolition of existing conservatory).
Location:	The Meadows, Newchapel Road, Lingfield, Surrey, RH7 6LE

Application:	2025/850
Proposal:	Change of use of land to a mixed use of Equestrian and Gypsy/Traveller site comprising 6 pitches with the siting of 1 Mobile Home and 1 Touring Caravan per pitch (Part Retrospective)
Location:	Land At Little Field Farm, Lingfield, RH7 6HR

For nothing - The parish council have made a representation on this application under delegated powers due to the time frame and meeting dates.

The application can be still commented on by residents and a copy of our representation can be found online at [HPC planning comment](#)

**7.1 LICENSE APPLICATIONS** NONE

## 7.2 ENFORCEMENT NOTICES

<a href="#"><u>ENF/2025/133</u></a>	<a href="#"><u>LITTLE FIELD FARM BONES LANE, NEWCHAPEL, LINGFIELD RH7 6HR</u></a>	TSN- Temporary Stop Notice Served
<a href="#"><u>ENF/2025/151</u></a>	<a href="#"><u>ACRE FARM, HARE LANE , BLINDLEY HEATH, LINGFIELD , SURREY ,RH7 6JB</u></a>	TSN- Temporary Stop Notice Served
<a href="#"><u>ENF/2025/165</u></a>	<a href="#"><u>Land lying to the southwest of Highfield Cottage, Bones Lane, Newchapel, Lingfield, RH7 6HR</u></a>	TSN- Temporary Stop Notice Served

## **8.FINANCIAL & ADMIN**

8.1 To approve regular monthly payments for September and ratify the payments made in August 2025 including Clerk salary under delegated powers (circulated)

8.2 To approve the reports and bank rec for July and August - (Circulated)

8.3 To note all cllrs need to now have .gov.uk emails and the Parish website needs to have a .gov.uk address to comply with the new rules on AGAR on transparency and accountability.

The website also needs some updating to keep it accessible and tablet and smart phone friendly, there is a cost to these updates and improvements but these are budgeted for.

**Do members agree a spend of up to £300 for website and email improvements?**

8.4 To consider subscribing to Otter application for assistance in minute taking and recording of meetings face to face and online. £99 per year. Details circulated for consideration. <https://otter.ai/live-demo>

**Do members agree to purchase Otter for clerk use and a spend of £99?**

8.6 To note the clerk salary increase inline with the NALC pay scales at 3.2% as per contract ,back dated to April 25.

8.7 To agree increasing clerk pay scale to point 26, as per the personnel committee recommendation , this is still within the LC2 range which goes up to point 32, but it will now be in the substantive Benchmark range not in the 'below' as salary was currently. (Confidential -Pay scales, personnel recommendation circulated ) **Do members agree to increase to scale 26 from September ?**

## **9. Meeting Dates for 2025**

20<sup>th</sup> October , 17<sup>th</sup> November 15<sup>th</sup> December.19<sup>th</sup> January 26